



Photo by Kat Gollock

Thank you for your interest in the post of **Immerse Lead Artist in Residence** with Imagineate

Please find attached a job description and background information about Imagineate.

Once you have considered your suitability for the role, if you wish to apply, please send us your CV with a covering letter answering the questions listed in the How To Apply section.

If your application is shortlisted, we will invite you to have an interview with us that will take place on Wednesday 1 April 2020 in central Edinburgh. Please confirm in your covering letter if you are available on this date.

Please email your application, with **Immerse Lead Artist in Residence** as the subject title, to [applications@imagineate.org.uk](mailto:applications@imagineate.org.uk) by the deadline on **Tuesday 10 March at 5pm**.

If you have further questions about the application process or would like to discuss the role, including any access needs you would like to talk about, please contact Kirsty Robertson, Schools Project Manager, [kirsty@imagineate.org.uk](mailto:kirsty@imagineate.org.uk) / 0131 225 8050.

These notes are intended to help you to participate in the selection process as effectively as possible by providing us with all the information needed to demonstrate how you meet the requirements of the position. Please read these notes carefully and if you have any questions, or would like an informal chat about this project, please contact Kirsty Robertson, Schools Project Manager on 0131 225 8050 or [kirsty@imagineate.org.uk](mailto:kirsty@imagineate.org.uk)

Good luck with your application.

## **Immerse Lead Artist in Residence Job Description:**

<b>Job title:</b>	Immerse Lead Artist in Residence
<b>Reports to:</b>	Schools Project Manager, Imagine
<b>Fee:</b>	£3,000 (£150 per day) for twenty days' work, plus travel. Additional meetings will be paid at £150 per day/£80 per half day
<b>Hours of work</b>	Two days per week over ten-week period between <b>September - December 2020</b> (one day in school, one day for research and development, plus any planning and communication with Imagine/school). Artists should be available for a couple of pre-project planning meetings with Imagine and the school (which can be arranged once project dates are in place).
<b>Location:</b>	Edinburgh city. One day a week in an Edinburgh City school, one day working from home/Imagine office

### **Primary Purpose**

The Immerse Artist in Residence will work with a group of primary school pupils at one of our three Immerse schools. They will develop a theatre and/or dance project including opportunities to share ideas or content with the school community. The theme of the project is open to the interpretation of the artist. Throughout this ten-week period, the lead artist will work with an assistant artist in residence. The assistant artist in residence will be an artist interested in gaining more experience in schools and may not have delivered a residency project before.

This Artist in Residence post is part of our wider 3-year Immerse programme, where we are working with six selected schools. Integral to the Immerse programme is the year-round presence of Imagine and a team of Scottish artists, who will tailor their interventions to each school's needs and build strong relationships with pupils and teachers, creating the foundations for profound and lasting change. The structure of the project also involves a gradual transfer of skills and leadership to teachers, so that by year 3, we hope that teachers will be leading their own creative projects, with support from artists. In the previous year, each of the Immerse schools will have had a visit from Punchdrunk's Lost Lending Library which the whole school participated in, and a 10-week Artist in Residence project working with one year group.

### **KEY TASKS AND RESPONSIBILITIES**

This post will develop depending on the skills and artform interests of the selected artist, however the following tasks are a core part of the project:

- Design and deliver a 10-week performance project, working alongside the assistant artist and school.
- Work in school one full day per week with the pupils and school staff, broadening the creative experiences of all involved.
- Create something with the pupils that can be shared with the rest of the school community and parents/carers – this could be a short performance, an exhibition or a film, for example.
- Write a project blog post for the Imagine website.

## **PERSON SPECIFICATION**

### **Essential**

The successful candidate will:

- Have experience of developing a creative project aimed at primary school aged children.
- Have experience in creating theatre and/or dance performance.
- Have experience of working in a school setting.
- Have a PVG/be willing to become a member of the PVG scheme.
- Live in, or close to, Edinburgh to allow for an early start time in school.

### **Desirable**

The successful candidate will:

- Have experience in creating theatre and/or dance performance for young audiences
- Have previously undertaken an artist in residence post.

**Please note, this post is not aimed at creative learning staff but at artists who are directly involved in the creation of theatre and/or dance performance.**

## **EQUALITIES, DIVERSITY AND INCLUSION**

Imagine is committed to representing the diverse range of voices who make up Scotland today. We encourage applications from people of all backgrounds including those with a lived experience of disability and those who identify as being a Person of Colour (POC) and/or Black Asian Minority Ethnic (BAME). Our building is wheelchair accessible, and we are happy to consider flexible working arrangements.

## **HOW TO APPLY**

To apply, please send us an up to date CV and a covering letter that tells us about you through the following questions:

- What inspires you as an artist?
- Why are you interested in developing work for young audiences?
- What are your initial thoughts and ideas for this ten-week project and how would you start developing this with a group of primary school aged children?
- Are you available to attend an interview on Wednesday 1 April 2020?

Please return your application to by email, with **Immerse Lead Artist in Residence** as the subject title, to [applications@imagine.org.uk](mailto:applications@imagine.org.uk).

Remember – the closing date is **Tuesday 10 March 2020 at 5pm**. Applications received after this date cannot be considered.

## **SHORTLISTING**

Shortlisting will take place by 6pm on Wednesday 11 March 2020 and will be carried out by staff from Imagineate. If you are shortlisted, we will contact you by email to invite you to an interview. This will take place in central Edinburgh on **Wednesday 1 April 2020**. If you are not shortlisted, we will contact you by email to let you know that your application hasn't been successful with the offer of feedback.

## **ABOUT IMAGINATE**

Imagineate is the national organisation in Scotland, which promotes, develops and celebrates theatre and dance for children and young people. We want more children in Scotland to experience work that is deeply engaging, innovative and inspiring. We believe that all children deserve the opportunity to develop their creativity, emotional intelligence and reach their true potential.

We want more high quality children's work made in Scotland, and so support artists with a year-round programme of creative development. This programme nurtures, supports and encourages artistic excellence by offering a range of opportunities to Scottish based artists and producers, including events, training, residencies, mentoring and special projects.

Our Inspiring Schools' programme allows children and teachers across Scotland to explore, discover and engage with some of the world's best theatre and dance. Made up of three key projects, Immerse, Explore and Teachers' Theatre Club, we hope to deepen our relationship with schools throughout Scotland and inspire our young audiences.

We celebrate the best of children's theatre and dance from around the world by producing the Edinburgh International Children's Festival which showcases high quality, distinctive Scottish and international performances to an audience of around 10,000 children, their teachers, and their families each year. Now in its 30<sup>th</sup> year, the festival has established itself as one of the best places for programmers from all over the world to see work of the very highest standard. It is also a place where artists meet, see and discuss work, and take part in professional development activities.

## **EQUAL OPPORTUNITIES MONITORING**

After you have submitted your application you will be asked to complete an Equal Opportunities Monitoring Form. This information is for our information only and is anonymous.

## **DATA PROTECTION**

Information provided by you as part of your application will be used in the recruitment process. Any data about you will be held securely with access restricted to those involved in dealing with your application and in the recruitment process. Once this process is completed the data relating to unsuccessful applicants will be stored for a maximum of 12 months and then destroyed. If you are the successful candidate, your application form will be retained and form the basis of your personnel record. Information provided by you on the equal opportunities monitoring form will be used to monitor Imagineate's equal opportunities practices. By submitting your completed application form you are giving your consent to your data being stored and processed for the purposes of the recruitment process, equal opportunities monitoring and your personnel record if you are the successful candidate. Personal data will be managed in compliance with article 5 of the General Data

Protection Regulation (GDPR): <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/principles/>